

Escrow Officer: _____

Date: _____

Sale Type Standard Short Sale

Property Address: _____

Buyers: _____

Escrow Inst: Mail Direct: c/o Agent: Call Direct c/o T.C. email

Address: _____

Phones: hm: _____ wk: _____ cell: _____

email: _____

Selling Agent: _____ with: _____

Address: _____

Phones: office: _____ fax: _____ cell: _____

email: _____

Sellers: _____

Escrow Inst: Mail Direct: c/o Agent: Call Direct c/o T.C. email

Address: _____

Phones: hm: _____ wk: _____ cell: _____

email: _____

Listing Agent: _____ with: _____

Address: _____

Phones: office: _____ fax: _____ cell: _____

email: _____

Counters? Yes No How many? _____

Seller pay buyers closing costs: Yes No \$ _____

Total Commission: _____ % Listing _____ % Selling _____ %

T/C: _____ Who Pays? L/A S/A \$ _____

Home Warranty: Who pays? L/A S/A Seller: \$ _____

Buyer:

Hazard Disclosure: Who Pays? L/A S/A Seller: \$ _____

Buyer:

Risk Management: Who Pays? L/A S/A Seller: \$ _____

Buyer:

Lender/Mortgage Broker: _____

Contact: _____ Phone: _____

Title: _____ Credit To: _____

HOA _____ Amt of Dues \$ _____

How Many Associations? _____ Management Co: _____

Termite _____ Phone: _____

Who Pays? Section 1: Seller Buyer Section 2: Seller Buyer

Septic? Yes No Who Pays for pump cert? Seller Buyer L/A

S/A

Notes: _____